



Lay Speaking Ministries 2007 Annual Report Packet



IMPORTANT – Please Read!

This packet contains important items for immediate distribution:

- *Please distribute copies of the annual lay speaking report to EACH and every lay speaker at your church. Only Lay Speakers for whom we have completed forms will be recognized at the annual district meeting.*
- *Be sure to schedule an appointment to discuss the collaborative sections of the report and obtain signatures as required.*

Your lay speakers are expecting that you give serious attention to the content of the form as it represents their spiritual journey and plans for next year.

This form serves several purposes:

- *It provides both the lay speaker and church leadership with a review of the past year's activities so that you can discuss and evaluate whether the lay speaker's activities are helping to grow in their spiritual path. Identify next steps to consider.*
- *It acts as a request for renewal as either a local or certified lay speaker (if you are not sure which one you are – please read the 2004 Book of Discipline – Chapter One, Section XI “Lay Speaking Ministries” ¶ 267-270 “Lay Speaking”).*
 - ¶ 268 **Local Lay Speaker** (now must take a refresher course at least once every 3 years)
 - ¶ 269 **Certified Lay Speaker** (must total at least one full credit of LSM course at least once every 3 years- note some classes are worth only partial credit – e.g. .3 - .5).
 - ¶ 251- f *Recommendation for the Lay Leader to be a Certified Lay Speaker*
 - ¶ 265 *Suggestions for Laity Sunday (October 15, 2006)*
 - ¶ 247 – 3, 11 *Reporting at the Church Charge Conference*
- *It provides the District Lay Speaking Committee with administrative information such as the current contact information, LS activities, and topics of interest feed back.*
- Additional information is available on the Conference Lay Speaking Ministries Web Site www.qbqm-umc.org/nylayspeakersite

If you have any questions about this report, the Lay Speaking Ministries Course, or would like us to know specifics about ideas, exciting things that you are doing, or problems that you are having as a Lay Speaker, please contact your District Directors of Lay Speaking Ministries:

or Conference Director, Jim Fleegal at jfpilgrim@charter.net (203) 452-8247.

We are always looking for photographs of lay speakers in action!

NY Conference Lay Speaker Annual Report 2007

The Lay Speaker should complete this request form in accordance with the requirements set forth in the United Methodist Church Book of Discipline.

*To be presented to the District Superintendent (or designated substitute) at the Church's Annual Charge Conference. If not presented at the Conference, please have your pastor and the Chairperson of the Church Council sign the form and mail it to the District Committee on Lay Speaking at the District Office address.
The only Lay Speakers to be recognized are those for whom we receive their annual report.*

Please print clearly attach additional pages if more space is needed,

CONTACT INFORMATION:

Lay Speaker's Name: _____
Church where you are a member: _____
Home Address: _____
City, State, Zip Code: _____
Home Phone: () _____
e-mail address: _____ @ _____

Has any of the above information changed since your report last year? **No:** _____ **Yes:** _____

Recommendation to the District Lay Speaker Committee:

LAY SPEAKER'S REQUEST FOR RENEWAL:

*I request recommendation by the Church Charge Conference or Church Council of my church for renewal as ___ **Local Church** or ___ **Certified Lay Speaker** (and I'm up to date with my course requirements - see page 3.)*

Lay Speaker's Signature: _____ Date: _____

PASTOR REVIEW AND RECOMMENDATION:

I have reviewed and discussed this report with the Lay Speaker and therefore recommend certification for the next year. **Please verify that the lay speaker meets the requirements** of their local or certified LS request.

Pastor's Signature: _____ Date: _____

CHURCH RECOMMENDATION:

If approved at Charge conference:

Charge Conference: _____ Date: _____

(Signature of District Superintendent, otherwise, the Chairperson of the Church Council)

If approved after the charge conference,
please sign and mail to your District Office, Attention: District Committee on Lay Speaker Ministry

RENEWAL ACTION BY THE DISTRICT COMMITTEE ON LAY SPEAKING:

Upon review, this request should be renewed as: ___local church lay speaker or ___certified lay speaker

(signed) _____
(Date) _____ Chair(s), District Committee on Lay Speaking Ministry

FOR ALL LAY SPEAKERS

YOUR PERSONAL MINISTRY AND SPIRITUAL GROWTH IN THE LOCAL CHURCH:

a) Describe how you have helped toward transforming lives during the past year:

b) Use the following section to tell a story about your ministry an/or mission participation in:

Caring: (one-on-one or small group situations where you were able to lead in administering a caring ministry of grace ... prayer, hospital/prison or other visitation ministry, food pantry, or community events.)

Communicating: occasions where you offered witness of your faith to others, explained Methodist Heritage and belief, gave a personal testimony, and/or interpreted Scripture, and/or

Leading: small groups, committees, council, boards, projects, training sessions, talks, Sunday school or other classes, that you participated - or discussions that you led

Check here if you attended the 2007 NY Annual Conference at Hofstra University	
Check here if you have ever completed a spiritual gifts inventory	
Check if you took: __Disciple I, __ II, ___ III, ___IV, ___Believer's Study	←
Other course(s) that you would like us to know:	

YOUR SPIRITUAL LIFE: (September 1 '06 to August 31 '07).

c) What were some of the most influential resources that helped you develop in your ministry, mission, spiritual life, understanding of the Bible or UMC during the past year -

Include key activities, courses, books, events, pastors, mentors, web sites, radio stations, tapes, CDs, etc.

d) *Spiritual Growth Plan:* (it is important to discuss this with your pastor or spiritual advisor)

Some of the key ministry or mission(s) and additional opportunities that I see myself involved in next year include ... (Attach additional pages if needed)

FEEDBACK FROM THE LAY SPEAKER:

e) Do you think that you had adequate opportunity to serve as a lay speaker?
_____ Not Enough _____ Enough/OK _____ I could be used a lot more

Your suggestions about how you could be more effectively used in the life of the Church:

f) How has the Lay Speaker course/advanced courses helped you in ministry, mission, or spiritual path?

FOR CERTIFIED LAY SPEAKERS ONLY:

a) To be qualified as a Certified LS, your are required to accumulate a minimum of 1 full credit from
advance class(es) (Indicate below, which classes and the appropriate credit that you have taken

In what year did you last attend an approved Advanced Lay Speaker class?

Where? (use the conf LS web site for a list of classes)

What was the name of the course(s) or subject? (use the web site for help with exact class names and dates)

*Official, published Advanced Lay Speaker courses are recommended for obtaining credit; however list any
PRE-APPROVED activity by the District LS Committee (attach copy of the authorizing email).*

Certified Lay Speaker Ministry Beyond the Local Church:

b) What is the number of times that you preached in other churches this year?

Where?

c) Briefly describe any other ministry work that you have done outside of your local church.
(Include mission, evangelism, community involvement, work place, anywhere that you touched the lives of others).

d) What advanced lay speaker training course subjects or support would help you?
Please indicate at least three things that you would like to get out of the session:

Thank you for taking the time to process and submit your Annual Lay Speaking Report!